

Submitted: 7/1/2013
Jurisdiction: Washington County
Agency: Circuit Court
Division:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 593
MSA ID: SE55-2973
Page: 1 of 1

Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Minutes and Proceedings - original documents. These have been converted to digital image via PaperVision. We continue to maintain it as a repository for Administrative Orders and other similar documents. This material is comprised of photocopies of originals and only the photocopies are to be destroyed.	2330	Section 1, Item 1	1990 - 2010	2 cu ft.	07/01/2013	Shredded by Clerk

Destruction Approved by Maryland State Archives

6/18/2013

Date



State Archivist

Destruction Certification

Dennis Weaver

Signature

Clerk of the Circuit Court

Title

7/1/2013

Date